



Neighbourhood Management Theme Group Meeting
1 – 4 Brixton Hill Place, Brixton Hill, London, SW2 1HJ
4th July 2006
6.00pm

Attendees:		Position
Roger Roach	RR	Chair, Neighbourhood Management Theme Group
Sue Bowman	SB	Vice Chair, CPP Board
David Corderoy	DC	Resident
June Heath	JH	Resident
Joseph Boateng	JB	Resident
Charles Cotton	CC	Local Vicar
David Williams	DW	Cleanaway Landscapes
Mick Murphy	MM	Cleanaway Landscapes
Robert Lewis	RL	Clapham Park Homes
Staff:		
Sarah Coyte	SC	Neighbourhood Manager, CPP
Neil Connor	NC	Warden Manager, CPP
Roz Thompson	RT	Community Development Team Leader, CPP
Patricia Poorman	PP	Neighbourhood Support Officer
Candice Ampah	CA	Community Engagement Officer
Simone McLean	SM	Neighbourhood Management Administrator
Carol Espejo	CE	Corporate Administrator
Apologies:		
Donna C Henry	DCH	Chair, CPP Board
Thomas Lane	TL	Clapham Park Homes

1.	<p><u>Welcome, Introductions & Apologies</u></p> <p>6.50pm RR welcomed all to the meeting and apologies were given, introductions were made and the meeting commenced.</p> <p>Apologies were received from Donna C Henry and Thomas Lane. SC noted that Michele Guimarin, Town Centre Manager for Clapham & Stockwell had previously confirmed attendance, but was unfortunately not at the meeting. RR suggested that item 3 be deferred to a future meeting and the group agreed.</p>
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2.	<p><u>Minutes of the Last Meeting & Matters Arising</u></p> <p>SB requested a letter of thanks go out to all staff who participated in the festival. RR confirmed and added his thanks. SB voiced concerns about the summer playgroups at Homan house and suggested that the venue was not well suited for such activities. RR responded that issues of health and safety were considered in terms of different groups using the facility. SB expressed ongoing concern that the wider community has not been consulted regarding activities at Homan House. JH mentioned some of the discussions that had taken place regarding this. RR offered to continue the discussion with those affected outside the meeting. SC confirmed that RT had circulated carnival route. NC confirmed that he had dealt with the various referrals to service providers and that a meeting was to be arranged with Connaught for the week commencing 17th July. SB thanked NC for referring the work at Bourke Close. The minutes were agreed as a true and accurate record.</p>
3.	<p><u>Clapham & Stockwell Town Centre Manager's Report</u></p> <p>Agreed that item be deferred to next meeting.</p>
3.	<p><u>Grounds Maintenance – Presentation by Dave Williams (Cleanaway Landscapes)</u></p> <p>DW introduced himself and gave some background to the current contract in Clapham Park. Cleanaway UK until recently was part of Brambles plc but has been sold to the Onyx Group. It is one of the main grounds maintenance contractors for Lambeth. There are approximately eighty five staff based in Lambeth, both mobile teams and site based. The current contract for the Clapham Park estates was entered into on 1st April 2004. This contract is due to run until 31st March 2007. DW agreed that CPH and Cleanaway need to review and improve current contract. DW showed the yearly plan which sets out which tasks should be carried out when. DW said it is always difficult planning the programme as the weather can mean the grass needs cutting more frequently than resources allow. SB thanked MM for the work that had recently been carried out around Bourke Close. RR commented that this was good, but what was needed was consistency across the contract, rather than reliance on the ability of one individual. DW added that issues can arise around responsibility for picking up arisings and also responsibility for tree maintenance. He recommended that both these issues could be looked at when contracts are re-tendered. Discussions regarding grass, leaves and trees arose between SB, DW, and MM. SC asked RL to give his opinion as new CPH manager. RL replied saying consistency of standards is an issue for his team. He will also be reviewing the exact areas covered by the contract as there currently appear to be some discrepancies. He added that he is aware that LBL were not always proactive in terms of how they monitored the contract and involved residents. However, he is looking forward to building better relations and is always happy to speak to residents. SB added that trees are overgrown on roads or in gardens and they take to long to get some one to prune</p>

	<p>them. RL suggested that in future in terms of packaging of environmental contracts it could be that anything inside the building is dealt with by one contractor and anything outside is dealt with by another.</p> <p>RR thanked DW and MM for their presentation and DW and MM left the meeting.</p>
5.	<p><u>Wardens Report</u></p> <p>NC circulated the latest version of the wardens incident report and stated that in future comparative data would be available, demonstrating levels of activity across a range of categories in comparison with previous periods.</p> <p>NC explained that he had met with the Community Safety theme and was also meeting with the police and Police Community Support Officers (PCSOs) on a daily / weekly basis. There are agreements working with Community Safety on how to relate in future with drug abuse, prostitution and burglaries and how to tackle anti social behaviour. RR asked NC how this was working in practice. NC said he will produce clear operational guidance notes and will bring this along to the next meeting. RR agreed that this would be useful. SB explained that people report to the wardens and they respond but at times can take long to feed back. NC explained that the wardens are often reliant on the performance of other agencies and that new technology will assist in providing up to date information. SC added that CPH and the wardens service have agreed protocols and key information for wardens which will assist greatly in providing a seamless service. JB asked NC how many wardens lived in local area. NC replied about 50% of staff lived in the local area so they have a very good understanding of issues that are concerning to residents. JB also asked who he could contact if no wardens were available. RR answered police. NC explained wardens work Monday - Friday between 7am – 11pm and Saturday and Sundays 9am -5pm. NC stated that again progress had been made in dealing with abandoned vehicles. DC discussed an incident in Scrutton Close regarding very loud music on Sunday from the hours of 5pm – 11pm. NC to follow this up in detail after meeting.</p>
6.	<p><u>Neighbourhood Management Update</u></p> <p>PP gave an update on the progress of Business Recycling, Estates Recycling and the playground in Clapham Park West. Due to contractual issues around commercial waste collections, the implementation of the Business Recycling service has been delayed. However, collections are due to commence in late July and a launch event is being discussed. JB queried whether the recycling would be collected as usual post stock transfer. SC confirmed that it would. The project review will be presented to the next theme group, along with options for mainstreaming. SB queried the location of the new playground. PP confirmed that it was the area behind Poynders shops. SB commented that ground in this area can be subject to ponding.</p> <p>SC gave an update on Agnes Riley Gardens and New Park Road. The appraisal panel has approved the project proposal for the CPP</p>

	<p>contribution to the improvements to the football pitch. RT observed that dumped rubbish along New Park Road appeared to be a problem. SC confirmed that there were opportunities for improving this, both by education, enforcement and capital improvements and that she was currently developing this with Lambeth Council.</p> <p>RR expressed his disappointment with Lambeth Housing that they had withdrawn funding for installing entryphones on Clapham Park East. CC added that he was currently experiencing difficulties regarding funding for improvements at St James Church.</p>
7.	<p><u>Development Team Update</u></p> <p>RR explained TL was not able to attend the meeting due to other commitments. He would invite questions and pass them to TL for future response. RR confirmed that stock transfer had taken place on Tuesday 27th June 2006. Interviews had taken place for the architect who would be designing block B5. RR confirmed that three out of the five candidates were excellent and would be recommended to the CPH Board. SB commented that she had not been able to attend the last meeting regarding refurbishment but would like feedback. SC to contact CPH and request this. All agreed that 'B5' needs further explanation, both to residents and CPP staff, so that we avoid reliance on jargon. RT asked what 'OJEU' and 'non-OJEU' stood for. RL clarified that OJEU stands for 'Official Journal of the European Union' and 'non OJEU' works are works under a certain financial threshold which do not have to be advertised in the Official Journal.</p>
8.	<p><u>Community Development update</u></p> <p>RT presented her report. A range of outreach events are planned to encourage groups to apply for Community Chest funding. RT explained that groups can apply twice but the second time must demonstrate match funding. After two applications they are encouraged to seek external funding. CA fed back on the successes of the coffee morning, luncheon club and shopping trips. JH commented that the last luncheon club had been particularly good. JB said that he felt that whilst one supermarket was more expensive than the other, the overall service provided on the shopping trips was excellent. SB suggested that the coffee morning should apply for a community chest grant to purchase another mini bus. RT explained that they would need additional funding as Community Chest grants are only up to £5,000 and a mini bus could cost £23,000.</p> <p>RT gave verbal feedback on the Summer Festival which took place on Saturday 1st July and asked the group for their opinions. JH said it was very good, it was nice to catch up with people she knew and she enjoyed the foot massage. She said that a number of residents were disappointed there was no blood pressure testing. NC commented on the high numbers of people attending in spite of the world cup match being played. RR observed that it had been excellent, and the security was much less intrusive than in previous years. Also there were more activities for children. SB commented she did not like seeing people</p>

	<p>bringing dogs into the park in the heat. RR added that there seemed to have been some young people hanging around on bikes towards the end but there had not been any trouble. JH added that she thought the bikes were dangerous.</p> <p>RT continued with her report. Six new Community Information Officers (CIOs) have been recruited, to reduce reliance on the existing two. SB requested that all must wear ID when attending meetings. RT informed the group about the summer trips which will be taking place from 24th August. These will include a visit to a theme park and trips to the seaside. There is a possibility of joint working with the youth team. RT also mentioned a joint event that is being planned around reader development and a possible 'International Day' planned for November 2006.</p>
9.	<p><u>AOB</u></p> <p>Date of next meeting – DC requested that the date of the next meeting be changed to avoid a clash with the Police Consultative meeting that he attends. RR asked SC to look at whether this would be possible. The meeting closed at 8.40.</p>

Action point:

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| 7. | SC to contact CPH re: feedback for SB from refurbishment meeting | SC |
| 9. | SC to look at possible date change for next Theme Group meeting | SC |